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|--|---------------------------|
| (Name, address and telephone number)   | <i>FOR COURT USE ONLY</i> |
| <b>SUPERIOR COURT OF CALIFORNIA<br/> COUNTY OF YUBA<br/> 215 FIFTH STREET SUITE 200<br/> MARYSVILLE CA 95901<br/> (530) 740-1800</b> |                           |
| <b>Request for Remote Access by a Party or Party's Designee<br/> (Pursuant to Rule of Court 2.515)</b>                               |                           |

I, \_\_\_\_\_, do certify that I am a party of record in the following cases: (list case numbers below)  
NAME OF PARTY

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Please select one or more of the below items:

I would like to obtain access through the Court Online Portal for myself. I understand that I must register on the Court's website, at [www.yuba.courts.ca.gov](http://www.yuba.courts.ca.gov), before submitting this form.

I registered using the following E-Mail address:

\_\_\_\_\_  
EMAIL ADDRESS USED TO REGISTER ON WEBSITE

I would like to obtain access through the Court Online Portal for my designee. I understand that my designee must register on the Court's website, at [www.yuba.courts.ca.gov](http://www.yuba.courts.ca.gov), before submitting this form.

Designee's Name:

\_\_\_\_\_  
Designee Name

My designee registered using the following E-Mail address:

\_\_\_\_\_  
EMAIL ADDRESS USED TO REGISTER ON WEBSITE

This designation will expire in 12 months unless a sooner date is provided:

\_\_\_\_\_  
EXPIRATION DATE

I understand that I am solely responsible for safeguarding my username and password and will notify the Court immediately if I suspect someone else is using my username or password. I also authorize the Court to deliver any documents and orders related to my case electronically through the requested access.

Note: California Rules of Court 2.523 requires the Court to verify the identity of the person seeking access. Therefore, we require a government-issued ID card when requesting access. This can be provided in person at our Courthouse, a photocopy via US Mail, or a scanned copy via email (we recommend encrypted email). You can send an email to [OnlineAccess@yuba.courts.ca.gov](mailto:OnlineAccess@yuba.courts.ca.gov) and request an encrypted email for attaching this form and your scanned copy of your government-issued ID card.

I also certify under penalty of perjury that I am a party in the above cases and will use the access only for lawful purposes.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature

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*(Clerk will fill out this part.)*

**– Clerk’s Certificate –**

I certify that I have verified the identity of the person seeking access by viewing either an original or copy of their government-issued ID card, provided by the party, and comparing it to identifying information in the court file for which access is being requested.

Date: \_\_\_\_\_

Clerk, by \_\_\_\_\_, Deputy